



Agenda

Local Coordinating Board for Transportation Disadvantaged Services

2725 Judge Fran Jamieson Way Viera, Florida 32940

Florida Room, Building C, Third Floor - March 22, 2021 2:30 P.M. Call to Order

Item I. Introduction of Members

Item II. Meeting Minutes

Item III. Reports

Section 3.01 Community Transportation Coordinator's Report

Section 3.02 Transportation Disadvantaged Planning Grant Report

Section 3.03 Brevard County Transit Services Transportation Disadvantaged Performance Report Card

Section 3.04 Volunteers in Motion Report

Item IV. New Business

Section 4.01 Government in the Sunshine

Section 4.02 Route Presentation

Section 4.03 Token Transit Presentation

Section 4.04 Request by Jennifer Cleveland

Item V. Member Reports

Item VI. Public Comment

Item VII. Adjournment

For recording purposes, please remember to speak directly into the microphone.

Public comments will be heard on items that do not appear on the agenda of this meeting. Please note that State Law and Administrative Rules prevent the Coordinating Board from taking any formal action on such items as discussed at this time. The Local Coordinating Board may schedule such items as act upon them in the future. The Chairperson is authorized to limit discussion, as necessary, with each commentary limited to three (3) minutes.

Notice: If a person desires to appeal any decision made by the Local Coordinating Board with respect to any matter considered at this meeting, he or she will need a record of the proceedings and that, for such purposes, he or she may need to ensure that a verbatim record of this proceeding is made, which record includes testimony and evidence upon which the appeal is to be based. Persons seeking to preserve a verbatim transcript of the record must make those arrangements at their own expense. The needs of hearing or visually impaired persons shall be met if the Transit Services Department is contacted at 321-635-7815 at least 48 hours prior to the public meeting by any person wishing assistance.

Listing of Acronyms

Acronym	Title
A.A.S.H.T.O.	American Association of State Highway and Transportation Officials
A.D.A.	American with Disabilities Act
A.O.R.	Annual Operating Report
B.O.C.C.	Board of County Commissioners
B.P.A.C.	Bicycle and Pedestrian Advisory Committee
C.A.C.	Citizen Advisory Council
C.B.D.	Central Business District
C.F.R.	Code of Federal Regulations
C.M.A.Q.	Congestion Management and Air Quality
C.T.C.	Community Transportation Coordinator
C.T.D.	Commission for Transportation Disadvantaged
D.C.A.	Department of Community Affairs
D.E.P.	Department of Environmental Protection
D.O.P.A.	Designated Official Planning Agency
D.R.I.	Development of Regional Impacts
E.P.A.	Environmental Protection Agency
F.A.C.	Florida Administrative Code
F.A.W.	Florida Administrative Weekly
F.D.O.T.	Florida Department of Transportation
F.E.M.A.	Federal Emergency Management Agency
F.H.W.A.	Florida Highway Administration
F.R.	Federal Register
F.T.A.	Federal Transit Administration
F.T.P.	Federal Transportation Plan
F.V.S.	Fist Vehicle Services, Brevard County Transit Services Vehicle Maintenance Contractor
G.I.S.	Geographic Information System
G.P.S.	Global Positioning System
H.O.V.	High Occupancy Vehicle
H.U.D.	Housing and Urban Development
I.U.	Indiana University, Jewel of the Midwest
L.C.B.	Local Coordinating Board
L.E.P.	Limited English Proficiency
L.O.S.	Level of Service
L.R.T.P.	Long Range Transportation Plan
M.A.P. 21	Moving Ahead for Progress in the 21 st Century

Acronym	Title
M.N.E.T.	Medical Non – Emergency Transportation
M.O.A.	Memorandum of Agreement
M.O.U.	Memorandum of Understanding
M.P.O.	Metropolitan Planning Organization
M.S.A.	Metropolitan Statistical Area
N.T.D.	National Transit Database
O. & M.	Operating and Maintenance
P.D. & E.	Project Development and Environment
P.I.O.	Public Information Office
P.M.P.	Program Management Plan
R.P.C.	Regional Planning Council
S.A.F.E.T.E.A. – L.U.	Safe, Accountable, Flexible Efficient Transportation Equity Act: A Legacy for Users
S.C.A.T.	Space Coast Area Transit
S.H.S.	State Highway System
S.C.T.P.O.	Space Coast Transportation Planning Organization
S.R.	State Road
S.T.I.P.	State Transportation Improvement Program
S.T.T.F.	State Transportation Trust Fund
T.A.C.	Technical Advisory Committee
T.D.T.F.	Transportation Disadvantaged Trust Fund
T.D.P.	Transportation Development Plan
T.D.S.P.	Transportation Disadvantaged Service Plan
T.I.P.	Transportation Improvement Program
T.M.A.	Transportation Management Area
T.O.A.	Tindale – Oliver and Associates, Incorporation
T.P.O.	Transportation Planning Organization
U.A.	Urbanized Area
U.P.W.P.	Unified Planning Work Program
U.S.D.O.T.	United States Department of Transportation
V.I.M.	Volunteers in Motion
V.M.T.	Vehicle Miles Traveled

Local Coordinating Board Agenda Item

March 22, 2021

Item I. Introduction of Members

Discussion:

Requested Action:

No Action Requested

Attachments:

Updated Membership Listing

Brevard County Local Coordinating Board for Transportation Disadvantaged Program 2021

Community Transportation Coordinator (CTC)	Designated Official Planning Agency (DOPA)	State Medicaid Operator
Scott Nelson, Director Transit Services Department Space Coast Area Transit 401 S. Varr Ave. Cocoa, FL 32922 Phone – (321) 635-7815 Fax – (321) 633-1905 E-mail- Scott.Nelson@brevardfl.gov	Sarah Kraum Multi-Modal Program Specialist Space Coast Transportation Plng Org 2725 Judge Fran Jamieson Wy Bld A Melbourne, FL 32940 Phone - (321) 690-6890 Fax - (321) 690-6827 E-mail – Sarah.Kraum@brevardfl.gov	
LCB Attorney	Commission for Transportation Disadvantaged	Brevard County Transit Services
Abigail Forrester Jorandby, Esq. Assistant County Attorney 2725 Judge Fran Jamieson Way Bldg. C Melbourne, FL 32940 Phone - (321) 633-2090 Fax - (321) 633-2096 E-mail Abigail.Jorandby@brevardfl.gov	Kyle Mills Area 4 Project Manager 605 Suwannee St., MS-49 Tallahassee, FL 32399-0450 Phone - (850) 410-5713 Fax - (850) 410-5752 TDD 711 E-mail – Kyle.Mills@dot.state.fl.us	Terry Jordan, Planner Transit Services Department Space Coast Area Transit 401 S. Varr Ave. Cocoa, FL 32922 Phone – (321) 635-7815 Fax - (321) 633-1905 E-mail- Terry.Jordan@brevardfl.gov

Members

Name and Address	Representing	Term	LCB Status
Andrea Young City of West Melbourne Council Member 2240 Minton Road West Melbourne, FL 32904 Phone – (321) 480-2770 E-mail – Ayoung@westmelbourne.org	Chair	Indefinite	Chair
Diane Poitras Florida Department of Transportation 420 W. Landstreet Rd Orlando, FL 32824 Phone - (407) 319-8174 E-mail – Diane.Poitras@DOT.state.fl.us	Florida Department of Transportation	Indefinite	
Vacant	Florida Department of Children & Families	Indefinite	
Vacant	Public Education Community	Indefinite	

Name and Address	Representing	Term	LCB Status
Almetia Britton Vocational Rehabilitation 1970 Michigan Ave, Bldg A Cocoa, FL 32926 Phone – (321) 690-3280 Fax - (321) 690-3279 E-mail – Almetia.britton@vr.fldoe.org	Florida Department of Education	Indefinite	
Dennis Vannorsdall Veteran Services Office 2725 Judge Fran Jamieson Way Bldg. B Viera, FL 32940 Phone - (321) 633-2012 Fax - (321) 637-5432 E-mail – dennis.vannorsdall@brevardfl.gov	Florida Department of Veteran's Affairs	Indefinite	
Vacant	Florida Association of Community Action Agencies representing Economically Disadvantaged	Indefinite	
Rocky Randels Mayor Emeritus City of Cape Canaveral PO Box 308 Cape Canaveral FL 32920 Phone – (321) 784-5694 Email – r.randels@cityofcapecanaveral.org	Persons over Sixty Representing Elderly of the County	Expires 02/24	
Camille Tate 2945 Kemblewick Dr, Apt 308 Melbourne, FL 32935 Phone – (321) 372-4899 E-mail – ctate2076@att.net	Disabled Representative	Expires 02/24	
Linda Howard 946 Golden Beach Blvd. Indian Harbor Beach, FL 32937 Phone - (321) 773-2691 E-mail – lhoward@specialgatherings.com	Citizen Advocate	Expires 07/23	Vice-Chair
Jennifer Cleveland 2100 Hallwood Place Melbourne, FL 32901 Phone – (321) 302-3989 E-mail – 33jencl@gmail.com	Citizen Advocate	Expires 07/23	
Vacant	State Coordinating Council for Early Childhood Services – Children at Risk	Indefinite	

Name and Address	Representing	Term	LCB Status
Karla Radka Senior Resource Alliance 988 Woodcock Road, Suite 200 Orlando, FL 32803 Phone – (407) 514-1802 Fax – (407) 228-1835 E-mail karla.radka@sraflorida.org	Florida Department of Elder Affairs	Indefinite	
Vacant	Private for Profit or Non- Profit Transportation Industry	Indefinite	
Vacant	Florida Agency for Health Care Administration	Indefinite	
Vacant	Regional Workforce Board	Indefinite	
Vacant	Representative Local Medical Community	Indefinite	

Alternates

Name and Address	Representing	Term	LCB Status
Carlos M. Colón Florida Department of Transportation 420 W. Landstreet Dr Orlando, FL 32824 Phone - (407) 319-8174 E-mail – Carlos.Colon@DOT.state.fl.us	Florida Department of Transportation	Indefinite	
Vacant	Florida Department of Children & Families	Indefinite	
Vacant	Public Education Community	Indefinite	
Audrey Turner Division of Blind Services 1970 Michigan Ave, A-2 Cocoa, FL 32926 Phone – (321) 634-3680 E-mail – Audrey.Turner@dbs.fldoe.org	Vocational Rehabilitation or Division of Blind Services	Indefinite	
Vacant	Florida Department of Veteran's Affairs	Indefinite	
Vacant	Florida Association of Community Action Agencies representing Economically Disadvantaged	Indefinite	
Arlene Naulty 3924 Southwind Drive West Melbourne FL 32904 Phone – (321) 768-9500 Cell – (321) 890-2839 Email – Amnaulty@aol.com	Persons over Sixty Representing Elderly of the County	Expires 02/24	

Name and Address	Representing	Term	LCB Status
Felicia Wilson 1418 Brook Dr Titusville, FL 32780 Phone – (321) 593-6605 E-mail – FRW263@aol.com	Disabled Representative	Expires 02/24	
James Springer 20 Sutton Street Rockledge FL 32955 Phone – (321) 863-8365 Email – FRW263@aol.com	Citizen Advocate	Expires 02/24	
Vacant	Citizen Advocate/ System User	Expires	
Vacant	Local Representative for Children at Risk	Indefinite	
Sarah Lightell Senior Resource Alliance 988 Woodcock Rd., Suite 200 Orlando, Fl. 32803 Phone – (407) 514-1816 Fax - (407) 228-1800 E-mail – sarah.lightell@sraflorida.org	Florida Department of Elder Affairs	Indefinite	
Vacant	Private for Profit or Non-Profit Transportation Industry	Indefinite	
Tamyika Young (Calvin Smith) Agency for Health Care Admin. 400 W. Robinson St. S-309 Orlando, Fl. 32806 Phone - (407) 420-2496 FAX - (407) E-mail – Tamyika.young@ahca.myflorida.com	Designee Agency for Health Care Administration	Indefinite	
Vacant	Regional Workforce Board	Indefinite	
Vacant	Representative Local Medical Community	Indefinite	

01/29/2021

Local Coordinating Board Agenda Item

March 22, 2021

Item II. Meeting Minutes

Discussion:

Requested Action:

Approve the Meeting Minutes for November 16, 2020

Attachments:

Draft Meeting Minutes, November 16, 2020



Meeting Minutes

Local Coordinating Board for Transportation Disadvantaged Services

2725 Judge Fran Jamieson Way Viera, Florida 32940

Florida Room, Building C, Third Floor – November 16, 2020 10:15 A.M. Call to Order

Item I. Introduction of Members

Member	Representing	11/18/2019	01/27/2020	11/16/2020
Andrea Young, Chair	Elected Official		Present	Present
Vacant	Florida Department of Children & Families			
Diane Poitras	Florida Department of Transportation	Present	Present	Present
Vacant	Public Education Community			
Almetia Britton	Florida Department of Education			Present
Dennis Vannorsdall	Florida Department of Veteran's Affairs	Present		Present
Vacant	Florida Association of Commission Action Agencies			
Vacant	Persons over 60 Representative			
Felicia Wilson	Disabled Representative	Present	Present	Present
Linda Howard Vice – Chair	Citizen Advocate	Present	Present	Present
Vacant	State Services – Children at Risk			
Karla Radka	Florida Department of Elder Affairs			
Shelisha Coleman	Florida Agency for Healthcare Administration	Present	Present	Present (Zoom)
Jennifer Cleveland	Citizen Advocate System User	Present		Present
Vacant	Private Transportation Industry			

Alternates	Representing	11/18/2019	01/27/2020	11/16/2020
Carlos Colon	Florida Department of Transportation			
Audrey Turner	Florida Department of Education			
Fred McMillian	Persons over 60 Representative			
Camille Tate	Disabled Representative	Present	Present	Present (Zoom)
Sarah Lightell	Florida Department of Elder Affairs			
Tamyika Young	Florida Agency for Healthcare Administration			
Robert Wise	Citizen Advocate System User	Present		

Others Present	Representing
Scott Nelson	Community Transportation Coordinator, Brevard County Transit Services
Abigail Jorandby	Assistant County Attorney
Robin Rogers	Assistant County Attorney
Sarah Kraum	Space Coast Transportation Planning Organization
Lance Parker	Brevard County Transit Services
Karen Petters	Brevard County Transit Services
Melisa Barrett	Brevard County Transit Services
Lori Hamilton	Brevard County Transit Services
Terry Jordan	Brevard County Transit Services
Joe Connors	Brevard County Transit Services
Oumaima Jaayfer	Senior Resource Alliance – Zoom
Elizabeth Shook	Presenter, Transportation Disadvantaged Service Plan – Zoom

Item II. Meeting Minutes

Motion to accept by Felicia Wilson. Camille Tate second. Roll call vote: unanimous motion to accept.

Item III. Reports

Section 3.01 Community Transportation Coordinator's Report

- Intelligent Transportation Systems installation is in progress; it includes global positioning (GPS) antennas, tracking system, automatic passenger counters and other information. Joe Connors and Terry Jordan have been coordinating with our vendor.
- State Transit Conference – October 2020, award for Most Innovative and Creative for our Ride with Jim Program. Multiple additional marketing awards.
- Beach Trolley Service has been unveiled in Cocoa Beach and Cape Canaveral with a small ceremony in Cocoa Beach.
- Working with Token Transit for mobile fare payments – contactless payment system.
- COVID Pandemic has had a big effect on our ridership, still down 30% but still in line with other transit systems nationwide. We have taken many steps to make the buses safer for our riders and operators, including Gencie concentrated disinfecting fogger to kill viruses.
- Cares Act money for transit through the Federal Transit Administration.
 - o Question: Fares waved, have you received any positive feedback from the general public? Answer: People have generally appreciated. We helped to maintain social distance limits by utilizing additional buses. We restored fares in October, we were one of the later systems to do that and received pushback from clients but the majority seemed to understand.
 - o Question: Would like to have a mask requirement on all the buses. Answer: I appreciate that and we will consider. We have taken our guidance from the Board of County Commissioners but do require masks on all paratransit routes.

Membership

We have vacancies on the board at this time. Rocky Randall and James Stringer who is in attendance today, have placed application to join the board. We will be acting on the applications soon.

The process is for our organization to advertise and publicize the openings. If we receive more than one applicant for a seat, a committee made up of one representative from the Local Coordinating Board, a staff member from the Transportation Planning



Organization and one staff member from Brevard County Transit Services who will then make a recommendation to the Space Coast Transportation Planning Organization. The Space Coast Transportation Planning Organization will certify the membership.

Section 3.02 Transportation Disadvantaged Planning Grant Report

These reports are necessary to receive the grant. This is a record of it. Karen Petters provides the statistical information. Several meetings and workshops are held throughout the year. Karen Petters and Scott Nelson have been working with the Transportation Disadvantage Commission to ensure we receive grant funding. They are changing the formula on how they allocate and it may affect our grant for 2022.

Section 3.03 Brevard County Transit Services Transportation Disadvantaged Performance Report Card

No discussion was held.

Section 3.04 Volunteers in Motion Report

Ridership is up and we need more drivers. Since the start of the pandemic we have gotten three new volunteer drivers. They provide service for frail and elderly due to age or health condition that need to get to medical appointments or grocery shop. Volunteers are needed at this time, especially in the afternoons.

Item IV. New Business

Section 4.01 Approval of Annual By-Laws

A question was presented as to why the Florida Department of Veteran Affairs or Florida Veterans no longer has a voting voice at the meetings. Motion to allow the Florida Department of Veteran Affairs or Florida Veterans be allowed to be a voting member with the board. At some point they were dropped and a motion to reinstate the veterans. 427.012 subsection 1B reference Florida Department of Veteran's Affairs. The voting rights should be reinstated; it is a minor change and will amend the motion that Veteran's will be added back into the bylaws.

A formal motion was made by Linda Howard, second by Felicia Wilson. Unanimous roll call vote; motion passes.



Section 4.02 Approval of Grievance Procedures

No proposed changes. Motion to approve Jennifer Cleveland, second by Almetia Britton. Unanimous roll call vote; motion passes.

Section 4.03 Approval of the Annual Operating Report

Presentation by Karen Petters.

Annual Operating Report is submitted to the Transportation Disadvantaged Commission.

Formal motion to approve the Annual Operating Report was made by Linda Howard, second by Almetia Britton. Unanimous roll call vote; motion passes.

Section 4.04 Transportation Disadvantaged Service Plan Update; Presentation by Tindale – Oliver

Presentation and overview of Transportation Disadvantaged Service Plan by Elizabeth Shuck. Strategic plan for the Transportation Disadvantaged services in Brevard County. It is a requirement for state Transportation Disadvantaged funding. This plan covers fiscal years 2020 – 2025. Goals, objective and actions for the next five years were outlined in the development plan.

Motion to approve the Transportation Disadvantaged Service Plan was made by Felicia Wilson, second by Dennis Vannorsdall. Unanimous roll call vote; motion passes.

Item V. Member Reports

Member Jennifer Cleveland reported that she has received multiple complaints from those who qualify for American's with Disabilities Act transportation who are not receiving it. This is the same issue that we have had for years and would like to find out where it stands. Carmen Baez addressed the issue with her Customer Service Representatives for both complaints. A formal letter will also now be sent out to applicants informing them of their approval.

Riders Guide: Ms. Cleveland inquired about the update on the Rider's Guide. Carmen Baez informed Ms. Cleveland that the update had been emailed to Ms. Cleveland as requested.

Holiday Service: Ms. Cleveland inquired about holiday service as disabled and low-income people still have transportation needs on holidays. Scott Nelson addressed her concerns. There are only three holidays where Brevard County Transit Services is



without service. Other holidays run Saturday Service and placards are always put up in the bus. It is also displayed on the website. If you have transportation needs on a holiday, please call to schedule a paratransit ride in advance.

Local Coordinating Board Adjournment at 11:23 A.M.

Item VI. Public Hearing

Local Coordinating Board Public Hearing Call to Order at 11:24 A.M. by Andrea Young, Chair

James Springer inquired as to why Route 6 only has one bus running on the weekends. What will it take to get additional service on weekends for the working population? Scott Nelson addressed: The Board of County Commissioners has approved three additional routes effective April 3, 2021. The new routes include: Central Titusville, Port St. John and South Beaches. A second bus will also be added to Route 6 on Saturday and Route 6 service will begin on Sunday.

Item VII. Adjournment

Motion to adjourn by Linda Howard, second by Almedia Britton. Public Hearing adjourned at 11:34 A.M.

Local Coordinating Board Agenda Item

March 22, 2021

Item III. Reports

Section 3.01 Community Transportation Coordinator's Report

Discussion:

Carmen Baez, Space Coast Area Transit Mobility Manager will present

Requested Action:

No Action Requested

Attachments:

Community Transportation Coordinator's Report

Community Transportation Coordinator Report

March 19, 2021

Home School Kids – January 9, 2020

Citizen Academy – January 23, 2020 Cocoa Transit Center

Talking Books – January 29, 2020 Cocoa Library

Home School Kids – January 31, 2020

Employee Training with Robert Carrow – February 8, 2020 Melbourne Terminal

Touch a Truck – February 22, 2020

Touch a Truck – February 29, 2020

Senior Life Expo – September 4, 2020 Drive Thru with Volunteers in Motion

Senior Life Expo – November 6, 2020 Drive Thru with Volunteers in Motion

Elves for Elders – December 9, 2020

Senior Life Expo – March 19, 2021 Drive Thru with Volunteers in Motion

Citizen Academy – April 1, 2021 Cocoa Transit Center

12th Annual Brevard County World Elder Abuse Awareness Day – Friday June 11, 2021 at the Melbourne Auditorium. Volunteers in Motion and Brevard County Transit Services will be represented.



Local Coordinating Board Agenda Item

March 22, 2021

Item III. Reports

Section 3.02 Transportation Disadvantaged Planning Grant Report

Discussion:

The attached report is for the Local Coordinating Board Member's information

Requested Action:

No Action Requested

Attachments:

Transportation Disadvantaged Grant Report

Planning Grant Agreement Tasks Quarterly Progress Report



Planning Agency	Space Coast Area Transit	County	Brevard
		Invoice #	G1819 Q4
Reporting Period	April 1 – June 30, 2020	Grant #	G1819

I	PROGRAM MANAGEMENT	PROGRESS
A.	When necessary and in cooperation with the LCB, solicit and recommend a CTC . The selection will be accomplished, to the maximum extent feasible, through public competitive bidding or proposals in accordance with applicable laws and rules. Such recommendation shall be presented to the Commission by Planning Agency staff or their designee as needed. (Tasks 2A)	
B.	Develop and maintain a process for the appointment and reappointment of voting and non-voting members to the local coordinating board. (41-2.012, FAC)	Advertised and distributed volunteer membership application for openings on January 8, 2020
C.	Prepare agendas for local coordinating board meetings consistent with the <i>Local Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 2)	Agenda was prepared for the January 27, 2020 Board Meeting
D.	Prepare official minutes of local coordinating board meetings regardless of a quorum) and submit a copy along with the quarterly report to the Commission. For committee meetings, prepare minutes in the form of a brief summary of basic points, discussions, decisions, and recommendations to the full board. Keep records of all meetings for at least five years. (Task 2)	Minutes were prepared from January 27, 2020 Board Meeting.
E.	Provide at least one public workshop annually by each local coordinating board, and assist the Commission, as requested, in co-sponsoring public workshops. This public workshop must be in addition to the local coordinating board meetings. It may, however, be held in conjunction with the scheduled local coordinating board meeting (immediately following or prior to the local coordinating board meeting). (Task 3)	Public Hearing was held on November 18, 2019
F.	Provide staff support for committees of the local coordinating board. (Task 2)	
G.	Develop and update annually by-laws for local coordinating board approval. Approved by-laws shall be submitted to the Commission. (Task 4)	By-Laws were submitted to LCB for review and approval on November 18, 2019.
H.	Develop, annually update, and implement local coordinating board grievance procedures in accordance with the Commission guidelines. Procedures shall include a step within the local complaint and/or grievance procedure that advises a dissatisfied person about the Commission's Ombudsman Program. A copy of the approved procedures shall be submitted to the Commission. (Task 5)	Grievance Procedures were submitted to the LCB for review and approval on November 18, 2019.
I.	Provide the Commission with a current membership roster and mailing list of local coordinating board members. The membership roster shall be submitted with the first quarterly report and when there is a change in membership. (Task 2)	A membership roster and mailing list of local coordinating board members is maintained.

J.	Provide public notice of local coordinating board meetings and local public workshops in accordance with the <i>Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 2)	Public notice was published on January 23, 2020 for the January 27, 2020 LCB Meeting.
K.	Review and comment on the Annual Operating Report for submittal to the local coordinating board, and forward comments/concerns to the Commission for the Transportation Disadvantaged. (Task 6)	The Annual Operating Report was presented to the LCB for review and comments on November 18, 2019.
L.	Report the actual expenditures (AER) of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th. (Task 7)	

II.	SERVICE DEVELOPMENT	PROGRESS
A.	Jointly, with the community transportation coordinator and the local coordinating board, develop the Transportation Disadvantaged Service Plan (TDSP) following CTD guidelines. (Task 1)	Space Coast Area Transit and the Space Coast TPO are currently working on the update to the Transportation Disadvantaged Service Plan.
B.	Encourage integration of “transportation disadvantaged” issues into local and regional comprehensive plans . Ensure activities of the local coordinating board and community transportation coordinator are consistent with local and state comprehensive planning activities including the Florida Transportation Plan. (427.015, FS)	Space Coast Area Transit works with the Space Coast TPO and the Brevard County Planning Department in the update of local and regional comprehensive plans.
C.	Encourage the local community transportation coordinator to work cooperatively with regional workforce boards established in Chapter 445, F.S., and provide assistance in the development of innovative transportation services for participants in the welfare transition program. (427.0157, FS)	Space Coast Area Transit works with the Career Source Brevard to provide transportation services.

III.	TECHNICAL ASSISTANCE, TRAINING, AND EVALUATION	PROGRESS
A.	Provide the LCB with quarterly reports of local TD program administrative support accomplishments as outlined in the grant agreement and any other activities related to the TD program. (Task 8)	Reports were presented to the LCB at the January 27, 2020 Board Meeting.
B.	Attend at least one Commission-sponsored training , including but not limited to, the CTD’s regional meetings, the CTD’s annual training workshop, or other sponsored training. (Task 9)	CTD Training was attended from September 15-18, 2019.
C.	Attend at least one CTD meeting each year within budget/staff/schedule availability.	CTD Workshop was attended on September 16, 2019 by the CTC/Transit Director.
D.	Notify CTD staff of local TD concerns that may require special investigations.	CTD regularly contacts the CTD staff over local concerns.
E.	Provide training for newly-appointed LCB members. (Task 2)	Space Coast Area Transit trains and orients new members as needed.
F.	Provide assistance to the CTC, purchasing agencies, and others, as needed, which may include participation in, and initiating when necessary, local or regional meetings to discuss TD needs, service evaluation and opportunities for service improvement.	Space Coast Area Transit is the local CTC and handles the purchasing as needed.
G.	To the extent feasible, collect and review proposed funding applications involving “TD” funds consistent with Chapter 427, F.S., and Rule 41-2, F.A.C., and provide recommendations to the LCB. (427.0157, FS)	
H.	Ensure the local coordinating board conducts, as a minimum, an annual evaluation of the community transportation coordinator. The local coordinating board shall evaluate the coordinator using the Commission’s <i>Evaluation Workbook for Community Transportation</i>	

	<i>Coordinators and Providers in Florida</i> (at a minimum using the modules concerning Competition In Use of Operators, Cost-Effectiveness and Efficiency, and Availability of Service) and local standards as defined in the Transportation Disadvantaged Service Plan. (Task 2B)	
I.	Assist the CTD in joint reviews of the CTC.	
J.	Ensure the LCB annually reviews coordination contracts to advise the CTC whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, F.A.C.	
K.	Implement recommendations identified in the CTD's QAPE reviews.	

Other Items of Development and Update in accordance with Laws, Rules, and Commission policy:

By submission of this Quarterly Report, the information provided is accurate and accountable and corresponds with the activities for this quarter.

Representative

Date

Local Coordinating Board Agenda Item

March 22, 2021

Item III. Reports

Section 3.03 Brevard County Transit Services Transportation Disadvantaged
Performance Report Card

Discussion:

The attached report is for the Local Coordinating Board Member's information and review

Requested Action:

No Action Requested

Attachments:

Transportation Disadvantaged Performance Report Card

Transportation Disadvantaged Performance Report Card
(Includes Transportation Disadvantaged, Contract Routes, and Self Pay Passengers)

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Totals
Total trips	10172	9808	6377	2117	2402	2805	3091	3560	4211	4354	3815	4664	57376
% within window	88.4%	78.8%	67.1%	54.1%	47.3%	54.1%	45.6%	48.0%	51.5%	62.2%	51.1%	55.5%	65.1%
% early	6.9%	12.3%	20.8%	23.4%	29.1%	28.4%	38.9%	36.4%	32.6%	26.1%	38.1%	33.1%	23.1%
% late (1-15 min.)	2.7%	6.6%	8.6%	16.4%	20.1%	12.4%	11.3%	11.5%	12.1%	9.3%	8.0%	8.9%	8.8%
% late (16-30 min.)	1.7%	1.4%	2.4%	4.4%	2.4%	3.6%	3.2%	2.8%	3.0%	1.8%	2.1%	1.7%	2.2%
% late (>30 min.)	0.3%	0.8%	1.1%	1.7%	1.0%	1.4%	1.0%	1.3%	0.8%	0.6%	0.7%	0.8%	0.8%
% late	4.7%	8.9%	12.1%	22.5%	23.6%	17.5%	15.5%	15.6%	15.9%	11.7%	10.8%	11.4%	11.9%
Total Reservations	12640	12178	9281	3056	3052	3464	3670	4272	5168	5645	5288	5939	73653
% of cancels	11.3%	10.7%	21.8%	22.8%	13.6%	13.8%	11.1%	11.3%	12.9%	14.6%	19.4%	12.9%	14.3%
% of no-shows	8.2%	8.7%	9.5%	8.0%	7.7%	5.3%	4.7%	5.3%	5.7%	8.3%	8.4%	8.5%	7.8%
% of standby-by trips	0.07%	0.07%	0.08%	0.09%	0.17%	0.00%	0.23%	0.08%	0.05%	0.23%	0.08%	0.09%	0.1%
% of trips denied	0.02%	0.00%	0.01%	0.00%	0.00%	0.00%	0.00%	0.02%	0.00%	0.04%	0.00%	0.00%	0.0%
% of reservations fulfilled	80.5%	80.5%	68.7%	69.3%	78.7%	81.0%	84.2%	83.3%	81.5%	77.1%	72.1%	78.5%	77.9%
Purpose of trips:													
MEDICAL	6.7%	7.6%	9.8%	11.6%	14.4%	18.9%	16.7%	15.6%	15.6%	13.6%	11.5%	9.5%	11.1%
MEDICAL DIALYSIS	12.9%	12.5%	20.7%	62.6%	53.6%	44.3%	38.8%	35.4%	29.5%	29.1%	29.2%	25.5%	26.1%
MEDICAL PRESCRIPTION	0.0%	0.0%	0.1%	0.3%	0.4%	0.2%	0.4%	0.3%	0.2%	0.2%	0.3%	0.3%	0.2%
MEDICAL THERAPY	1.3%	1.7%	1.3%	0.1%	0.0%	0.8%	1.6%	0.7%	1.0%	1.4%	1.6%	1.2%	1.2%
FOOD SHOPPING	0.4%	0.4%	0.4%	1.4%	1.9%	1.4%	1.7%	1.4%	1.8%	1.6%	1.3%	0.9%	1.0%
SHOPPING FOR OTHER	3.5%	2.5%	3.5%	6.8%	7.0%	7.7%	6.5%	6.2%	5.7%	4.1%	4.4%	4.0%	4.4%
MEETINGS	3.7%	1.8%	0.4%	0.0%	0.4%	0.1%	0.1%	0.8%	2.2%	2.6%	4.5%	2.5%	1.9%
RECREATIONAL	0.5%	0.5%	0.5%	0.1%	0.0%	0.1%	0.3%	0.2%	0.3%	0.6%	0.4%	0.4%	0.4%
SCHOOL	0.7%	1.0%	7.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.8%	2.0%	0.8%	0.5%	1.4%
SOCIAL SERVICES	10.3%	12.4%	2.6%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.1%	0.1%	4.3%
CENTER CLIENTS	49.2%	48.1%	41.1%	2.1%	3.0%	2.8%	11.4%	17.0%	23.7%	24.9%	30.1%	43.0%	32.6%
HURRICANE	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
WORK	7.7%	7.9%	9.3%	12.8%	15.1%	19.3%	18.8%	19.1%	15.6%	15.0%	12.8%	9.3%	11.9%
OTHER	3.1%	3.5%	3.2%	2.2%	4.3%	4.2%	3.8%	3.4%	3.6%	4.8%	3.1%	2.8%	3.4%
													100.0%

Transportation Disadvantaged Performance Report Card

(Includes Transportation Disadvantaged, Contract Routes, and Self Pay Passengers)

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Totals
Total trips	4023	3927	0	0	0	0	0	0	0	0	0	0	7950
% within window	56.9%	41.8%											49.4%
% early	25.9%	38.2%											31.9%
% late (1-15 min.)	14.9%	19.0%											16.9%
% late (16-30 min.)	2.0%	0.4%											1.2%
% late (>30 min.)	0.4%	0.6%											0.5%
% late	17.3%	20.0%											18.6%
Total Reservations	4972	4866											9838
% of cancels	11.0%	12.0%											11.5%
% of no-shows	8.1%	7.3%											7.7%
% of standby-by trips	0.05%	0.00%											0.0%
% of trips denied	0.00%	0.00%											0.0%
% of reservations fulfilled	80.9%	80.7%											80.8%
<u>Purpose of trips:</u>													
MEDICAL	11.8%	12.8%											12.3%
MEDICAL DIALYSIS	27.8%	27.6%											27.7%
MEDICAL PRESCRIPTION	0.0%	0.3%											0.1%
MEDICAL THERAPY	1.1%	0.2%											0.7%
FOOD SHOPPING	1.2%	1.1%											1.1%
SHOPPING FOR OTHER	2.6%	3.4%											3.0%
MEETINGS	4.6%	3.4%											4.0%
RECREATIONAL	0.0%	0.1%											0.0%
SCHOOL	1.9%	2.7%											2.3%
SOCIAL SERVICES	0.0%	0.1%											0.0%
CENTER CLIENTS	33.7%	32.0%											32.9%
HURRICANE	0.0%	0.0%											0.0%
WORK	12.8%	13.6%											13.2%
OTHER	2.5%	2.9%											2.7%
													100.0%

Local Coordinating Board Agenda Item

March 22, 2021

Item III. Reports

Section 3.04 Volunteers in Motion Report

Discussion:

Attached is the quarterly report for the Local Coordinating Board Member's information and review

Requested Action:

No Action Requested

Attachments:

Volunteers in Motion Quarterly Report

Volunteers in Motion

This report is an update for the Volunteers in Motion Program

Program Developments

Recruitment opportunities exist within the Volunteers in Motion Program for Vehicle Operators and Support staff for both the North and South offices.

Please contact Lori Hamilton, Volunteers in Motion Coordinator at 321-635-7999 or 321-506-7041 for more information.

Active Volunteers: 11

Two couples decided to volunteer without their wives, so, our active number only changed by one since we had three new volunteers come on board during the third quarter.

New Volunteers: 3

Cathy McNeilly – Indian River Colony Club resident in Melbourne

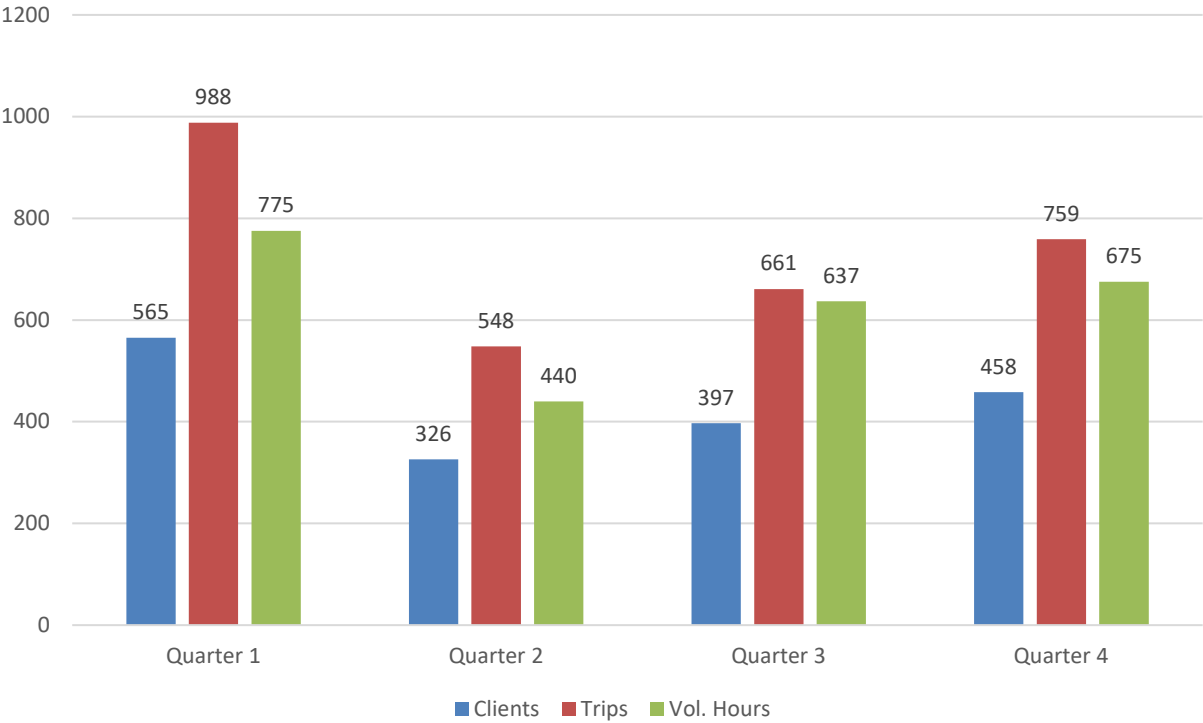
John Forker – Indian River Colony Club resident in Melbourne

Gary Baxter - Suntree

General

Volunteers in Motion will participate in the Senior Life sponsored Drive – Thru Senior Expo on Friday, March 19, 2021. It will be held at the Avenue Viera at 2241 Town Center Avenue from 8:00 A.M. until 11:00 A.M.

VIM Program Statistics CY 2020



Local Coordinating Board Agenda Item

March 22, 2021

Item IV. New Business

Section 4.01 Government in the Sunshine

Discussion:

Presentation by Robin Rogers, Assistant County Attorney.

We have a few new members and reappointments to our Local Coordinating Board, Robin Rogers, Assistant County Attorney, will give a brief presentation on Government in the Sunshine to assist our members in understanding the "Government in the Sunshine Act, 5 U.S.C. § 552-b. She will be available to answer any questions.

Requested Action:

No Action Requested

Attachments:

Government in the Sunshine Act

THE GOVERNMENT IN THE SUNSHINE ACT

5 U.S.C. § 552b

§ 552b. Open meetings

(a) For purposes of this section--

(1) the term "agency" means any agency, as defined in section 552(f) of this title, headed by a collegial body composed of two or more individual members, a majority of whom are appointed to such position by the President with the advice and consent of the Senate, and any subdivision thereof authorized to act on behalf of the agency;

(2) the term "meeting" means the deliberations of at least the number of individual agency members required to take action on behalf of the agency where such deliberations determine or result in the joint conduct or disposition of official agency business, but does not include deliberations required or permitted by subsection (d) or (e); and

(3) the term "member" means an individual who belongs to a collegial body heading an agency.

(b) Members shall not jointly conduct or dispose of agency business other than in accordance with this section. Except as provided in subsection (c), every portion of every meeting of an agency shall be open to public observation.

(c) Except in a case where the agency finds that the public interest requires otherwise, the second sentence of subsection (b) shall not apply to any portion of an agency meeting, and the requirements of subsections (d) and (e) shall not apply to any information pertaining to such meeting otherwise required by this section to be disclosed to the public, where the agency properly determines that such portion or portions of its meeting or the disclosure of such information is likely to--

(1) disclose matters that are (A) specifically authorized under criteria established by an Executive order to be kept secret in the interests of national defense or foreign policy and (B) in fact properly classified pursuant to such Executive order;

(2) relate solely to the internal personnel rules and practices of an agency;

(3) disclose matters specifically exempted from disclosure by statute (other than section 552 of this title), provided that such statute (A) requires that the matters be withheld from the public in such a manner as to leave no discretion on the issue, or (B) establishes particular criteria for withholding or refers to particular types of matters to be withheld;

(4) disclose trade secrets and commercial or financial information obtained from a person and privileged or confidential;

(5) involve accusing any person of a crime, or formally censuring any person;

(6) disclose information of a personal nature where disclosure would constitute a clearly unwarranted invasion of personal privacy;

(7) disclose investigatory records compiled for law enforcement purposes, or information which if written would be contained in such records, but only to the extent that the production of such records or information would (A) interfere with enforcement proceedings, (B) deprive a person of a right to a fair trial or an impartial adjudication, (C) constitute an unwarranted invasion of personal privacy, (D) disclose the identity of a confidential source and, in the case of a record compiled by a

SUNSHINE ACT

criminal law enforcement authority in the course of a criminal investigation, or by an agency conducting a lawful national security intelligence investigation, confidential information furnished only by the confidential source, (E) disclose investigative techniques and procedures, or (F) endanger the life or physical safety of law enforcement personnel;

(8) disclose information contained in or related to examination, operating or condition reports prepared by, on behalf of, or for the use of an agency responsible for the regulation or supervision of financial institutions;

(9) disclose information the premature disclosure of which would--

(A) in the case of an agency which regulates currencies, securities, commodities, or financial institutions, be likely to (i) lead to significant financial speculation in currencies, securities, or commodities, or (ii) significantly endanger the stability of any financial institution; or

(B) in the case of any agency, be likely to significantly frustrate implementation of a proposed agency action.

except that subparagraph (B) shall not apply in any instance where the agency has already disclosed to the public the content or nature of its proposed action, or where the agency is required by law to make such disclosure on its own initiative prior to taking final agency action on such proposal; or

(10) specifically concern the agency's issuance of a subpoena, or the agency's participation in a civil action or proceeding, an action in a foreign court or international tribunal, or an arbitration, or the initiation, conduct, or disposition by the agency of a particular case of formal agency adjudication pursuant to the procedures in section 554 of this title or otherwise involving a determination on the record after opportunity for a hearing.

(d)(1) Action under subsection (c) shall be taken only when a majority of the entire membership of the agency (as defined in subsection (a)(1)) votes to take such action. A separate vote of the agency members shall be taken with respect to each agency meeting a portion or portions of which are proposed to be closed to the public pursuant to subsection (c), or with respect to any information which is proposed to be withheld under subsection (c). A single vote may be taken with respect to a series of meetings, a portion or portions of which are proposed to be closed to the public, or with respect to any information concerning such series of meetings, so long as each meeting in such series involves the same particular matters and is scheduled to be held no more than thirty days after the initial meeting in such series. The vote of each agency member participating in such vote shall be recorded and no proxies shall be allowed.

(2) Whenever any person whose interests may be directly affected by a portion of a meeting requests that the agency close such portion to the public for any of the reasons referred to in paragraph (5), (6), or (7) of subsection (c), the agency, upon request of any one of its members, shall vote by recorded vote whether to close such meeting.

(3) Within one day of any vote taken pursuant to paragraph (1) or (2), the agency shall make publicly available a written copy of such vote reflecting the vote of each member on the question. If a portion of a meeting is to be closed to the public, the agency shall, within one day of the vote taken pursuant to paragraph (1) or (2) of this subsection, make publicly available a full written explanation of its action closing the portion together with a list of all persons expected to attend the meeting and their affiliation.

(4) Any agency, a majority of whose meetings may properly be closed to the public pursuant to paragraph (4), (8), (9)(A), or (10) of subsection (c), or any combination thereof, may provide by regulation for the closing of such meetings or portions thereof in the event that a majority of the members of the agency votes by recorded vote at the beginning of such meeting, or portion thereof, to close the exempt portion or portions of the meeting, and a copy of such vote, reflecting the vote

SUNSHINE ACT

of each member on the question, is made available to the public. The provisions of paragraphs (1), (2), and (3) of this subsection and subsection (e) shall not apply to any portion of a meeting to which such regulations apply: Provided, That the agency shall, except to the extent that such information is exempt from disclosure under the provisions of subsection (c), provide the public with public announcement of the time, place, and subject matter of the meeting and of each portion thereof at the earliest practicable time.

(e)(1) In the case of each meeting, the agency shall make public announcement, at least one week before the meeting, of the time, place, and subject matter of the meeting, whether it is to be open or closed to the public, and the name and phone number of the official designated by the agency to respond to requests for information about the meeting. Such announcement shall be made unless a majority of the members of the agency determines by a recorded vote that agency business requires that such meeting be called at an earlier date, in which case the agency shall make public announcement of the time, place, and subject matter of such meeting, and whether open or closed to the public, at the earliest practicable time.

(2) The time or place of a meeting may be changed following the public announcement required by paragraph (1) only if the agency publicly announces such change at the earliest practicable time. The subject matter of a meeting, or the determination of the agency to open or close a meeting, or portion of a meeting, to the public, may be changed following the public announcement required by this subsection only if (A) a majority of the entire membership of the agency determines by a recorded vote that agency business so requires and that no earlier announcement of the change was possible, and (B) the agency publicly announces such change and the vote of each member upon such change at the earliest practicable time.

(3) Immediately following each public announcement required by this subsection, notice of the time, place, and subject matter of a meeting, whether the meeting is open or closed, any change in one of the preceding, and the name and phone number of the official designated by the agency to respond to requests for information about the meeting, shall also be submitted for publication in the Federal Register.

(f)(1) For every meeting closed pursuant to paragraphs (1) through (10) of subsection (c), the General Counsel or chief legal officer of the agency shall publicly certify that, in his or her opinion, the meeting may be closed to the public and shall state each relevant exemptive provision. A copy of such certification, together with a statement from the presiding officer of the meeting setting forth the time and place of the meeting, and the persons present, shall be retained by the agency. The agency shall maintain a complete transcript or electronic recording adequate to record fully the proceedings of each meeting, or portion of a meeting, closed to the public, except that in the case of a meeting, or portion of a meeting, closed to the public pursuant to paragraph (8), (9)(A), or (10) of subsection (c), the agency shall maintain either such a transcript or recording, or a set of minutes. Such minutes shall fully and clearly describe all matters discussed and shall provide a full and accurate summary of any actions taken, and the reasons therefor, including a description of each of the views expressed on any item and the record of any rollcall vote (reflecting the vote of each member on the question). All documents considered in connection with any action shall be identified in such minutes.

(2) The agency shall make promptly available to the public, in a place easily accessible to the public, the transcript, electronic recording, or minutes (as required by paragraph (1)) of the discussion of any item on the agenda, or of any item of the testimony of any witness received at the meeting, except for such item or items of such discussion or testimony as the agency determines to contain information which may be withheld under subsection (c). Copies of such transcript, or minutes, or a transcription of such recording disclosing the identity of each speaker, shall be furnished to any person at the actual cost of duplication or transcription. The agency shall maintain a complete verbatim copy of the transcript, a complete copy of the minutes, or a complete electronic recording of each meeting, or portion of a meeting, closed to the public, for a period of at least two years after such meeting, or until one year after the conclusion of any agency proceeding with respect to which the meeting or portion was held, whichever occurs later.

SUNSHINE ACT

(g) Each agency subject to the requirements of this section shall, within 180 days after the date of enactment of this section, following consultation with the Office of the Chairman of the Administrative Conference of the United States and published notice in the Federal Register of at least thirty days and opportunity for written comment by any person, promulgate regulations to implement the requirements of subsections (b) through (f) of this section. Any person may bring a proceeding in the United States District Court for the District of Columbia to require an agency to promulgate such regulations if such agency has not promulgated such regulations within the time period specified herein. Subject to any limitations of time provided by law, any person may bring a proceeding in the United States Court of Appeals for the District of Columbia to set aside agency regulations issued pursuant to this subsection that are not in accord with the requirements of subsections (b) through (f) of this section and to require the promulgation of regulations that are in accord with such subsections.

(h)(1) The district courts of the United States shall have jurisdiction to enforce the requirements of subsections (b) through (f) of this section by declaratory judgment, injunctive relief, or other relief as may be appropriate. Such actions may be brought by any person against an agency prior to, or within sixty days after, the meeting out of which the violation of this section arises, except that if public announcement of such meeting is not initially provided by the agency in accordance with the requirements of this section, such action may be instituted pursuant to this section at any time prior to sixty days after any public announcement of such meeting. Such actions may be brought in the district court of the United States for the district in which the agency meeting is held or in which the agency in question has its headquarters, or in the District Court for the District of Columbia. In such actions a defendant shall serve his answer within thirty days after the service of the complaint. The burden is on the defendant to sustain his action. In deciding such cases the court may examine in camera any portion of the transcript, electronic recording, or minutes of a meeting closed to the public, and may take such additional evidence as it deems necessary. The court, having due regard for orderly administration and the public interest, as well as the interests of the parties, may grant such equitable relief as it deems appropriate, including granting an injunction against future violations of this section or ordering the agency to make available to the public such portion of the transcript, recording or minutes of a meeting as is not authorized to be withheld under subsection (c) of this section.

(2) Any Federal court otherwise authorized by law to review agency action may, at the application of any person properly participating in the proceeding pursuant to other applicable law, inquire into violations by the agency of the requirements of this section and afford such relief as it deems appropriate. Nothing in this section authorizes any Federal court having jurisdiction solely on the basis of paragraph (1) to set aside, enjoin, or invalidate any agency action (other than an action to close a meeting or to withhold information under this section) taken or discussed at any agency meeting out of which the violation of this section arose.

(i) The court may assess against any party reasonable attorney fees and other litigation costs reasonably incurred by any other party who substantially prevails in any action brought in accordance with the provisions of subsection (g) or (h) of this section, except that costs may be assessed against the plaintiff only where the court finds that the suit was initiated by the plaintiff primarily for frivolous or dilatory purposes. In the case of assessment of costs against an agency, the costs may be assessed by the court against the United States.

(j) Each agency subject to the requirements of this section shall annually report to the Congress regarding the following:

(1) The changes in the policies and procedures of the agency under this section that have occurred during the preceding 1-year period.

(2) A tabulation of the number of meetings held, the exemptions applied to close meetings, and the days of public notice provided to close meetings.

(3) A brief description of litigation or formal complaints concerning the implementation of this section by the agency.

SUNSHINE ACT

(4) A brief explanation of any changes in law that have affected the responsibilities of the agency under this section.

(k) Nothing herein expands or limits the present rights of any person under section 552 of this title, except that the exemptions set forth in subsection (c) of this section shall govern in the case of any request made pursuant to section 552 to copy or inspect the transcripts, recordings, or minutes described in subsection (f) of this section. The requirements of chapter 33 of Title 44, United States Code, shall not apply to the transcripts, recordings, and minutes described in subsection (f) of this section.

(l) This section does not constitute authority to withhold any information from Congress, and does not authorize the closing of any agency meeting or portion thereof required by any other provision of law to be open.

(m) Nothing in this section authorizes any agency to withhold from any individual any record, including transcripts, recordings, or minutes required by this section, which is otherwise accessible to such individual under section 552a of this title.

Local Coordinating Board Agenda Item

March 22, 2021

Item IV. New Business

Section 4.02 Route Presentation

Discussion:

Terry Jordan, Transit Planner with Brevard County Transit Services will give a presentation on three new fixed bus routes; Central Titusville, Port St. John and the South Beach Connector. These routes are scheduled to begin on April 3, 2021.

Requested Action:

No Action Requested

Attachments:

New bus route information

For Immediate Release: March 12, 2021
Contact: Lance Parker
Director of Operations and Maintenance
Office: 321-635-7815 EXT 52952
lance.parker@brevardfl.gov

Space Coast Area Transit Adds Three Routes on April 3rd

Titusville, Port St. John and South Beach Receive New Bus Service

Space Coast Area Transit will begin service on three new fixed routes starting April 3rd, servicing Titusville, Port St. John, and adding an additional bus route in the beach area south of Patrick Air Force Base and north of US 192. All three new routes are currently funded by the Federal Transit Administration CARES Act.

Route 10, Central Titusville

Due to continued requests and development in the Central Titusville area, the new Route 10 will begin operating weekdays from 7:00 AM to 7:55 PM and on Saturdays from 8:00 AM to 5:55 PM. Major stops include Titus Landing, Titusville Library, Parrish Healthcare Center, Publix Supermarket at Colonial Coast Crossing, Parrish Health and Fitness, Titusville Walmart, and Aldi Supermarket. At Titus Landing, riders can transfer to Route 1 Titusville/Viera, Route 2 Titusville, and Route 5 Titusville/Mims. View a Route 10 map and schedule at 321Transit.com/10.

Route 11, Port St. John

This route brings transit service to what has long been called a "transit desert", a new service priority for many years. Route 11 will operate weekdays from 7:07 AM to 8:04 PM and on Saturdays from 8:07 AM to 6:04 PM. Major stops include Cocoa Commons, Publix at Indivista Center, Brevard Health Alliance, Port St John Plaza, and Port St John Social Security Administration. At Cocoa Commons, riders can transfer to Route 6 Cocoa/Rockledge. View a Route 11 map and schedule at 321Transit.com/11.

Route 30, South Beach Connector

This route separates existing Route 26 into two segments, providing a shorter overall trip for passengers along the beachside. The new Route 30 will operate weekdays from 7:00 AM to 7:55 PM and on Saturdays from 8:00 AM to 5:55 PM. Major stops include the Orlando-Melbourne International Airport, Florida Tech, Downtown Melbourne, Melbourne Beach, Canova Beach, Indian Harbour Place, Eau Gallie Art District, and Melbourne City Hall. Along the route, riders can transfer to Route 21 Downtown Melbourne, Route 24 Melbourne/Eau Gallie, Route 25 Melbourne/Palm Bay, Route 26 South Beach, and Route 29 Melbourne/Viera. View a Route 30 map and schedule at 321Transit.com/30.

Additionally, the current **Route 26, South Beach**, will be revised to serve the area between Indian Harbour Place at Publix and S. Atlantic Ave in Cocoa Beach with 60-minute headways instead of the current 2-hour frequency. Riders can then transfer to the new Route 30 which incorporates the southern portion of the former Route 26. This change gives Route 26 enough time to transfer every hour to Route 9 Cape Canaveral/Cocoa Beach at S. Atlantic Ave. and S. 13th St. View an updated Route 26 map and schedule at 321Transit.com/26.

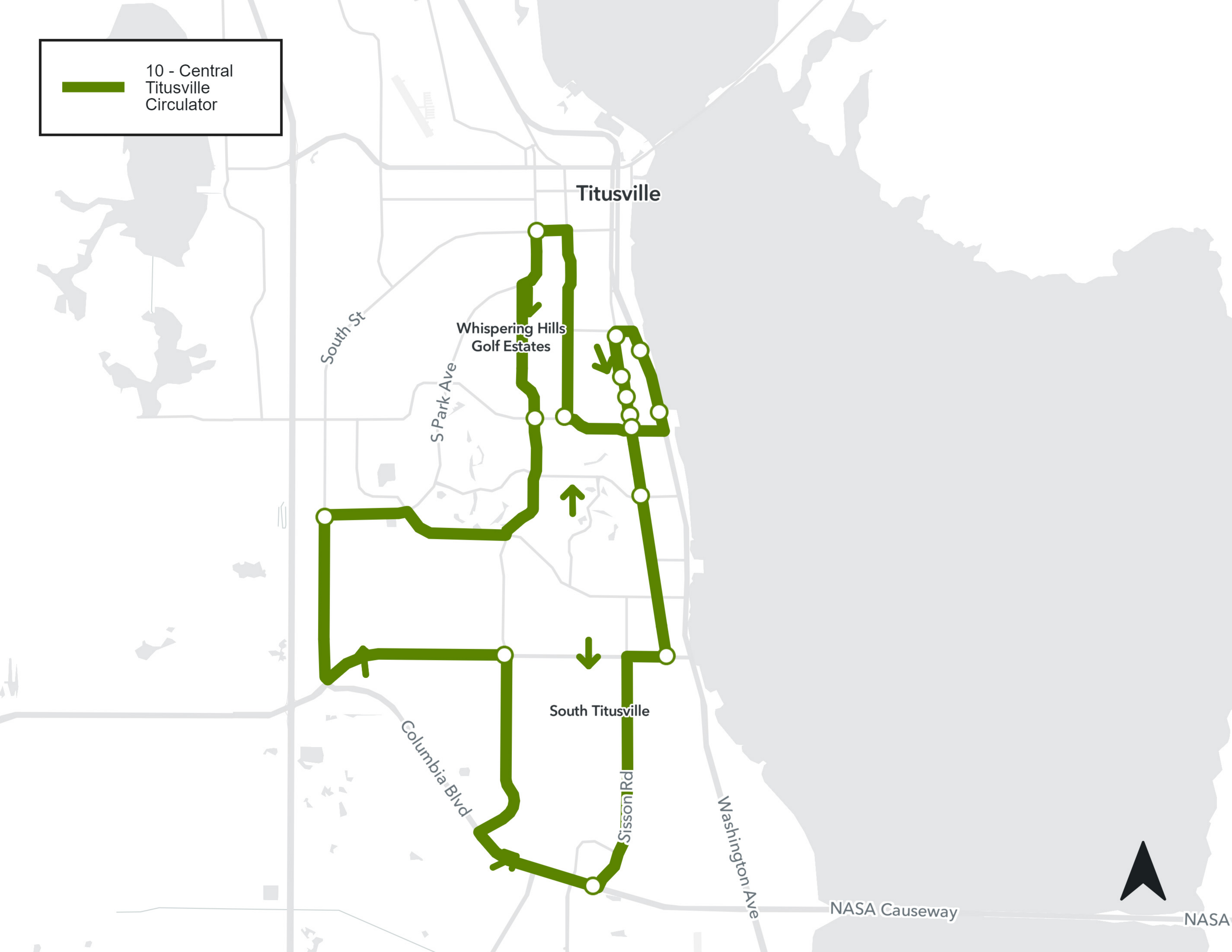
"For those who rely on public transit to get to work, school, the grocery store, and other essential places that help sustain their livelihood, this expansion equals peace of mind for both them and their families," stated Lance Parker, Space Coast Area Transit's Manager of Operations and Maintenance.

New and updated routes and schedules take effect April 3rd. For questions, call the RideLine at 321-633-1878. Transit Services is a department of the Brevard County Board of County Commissioners.

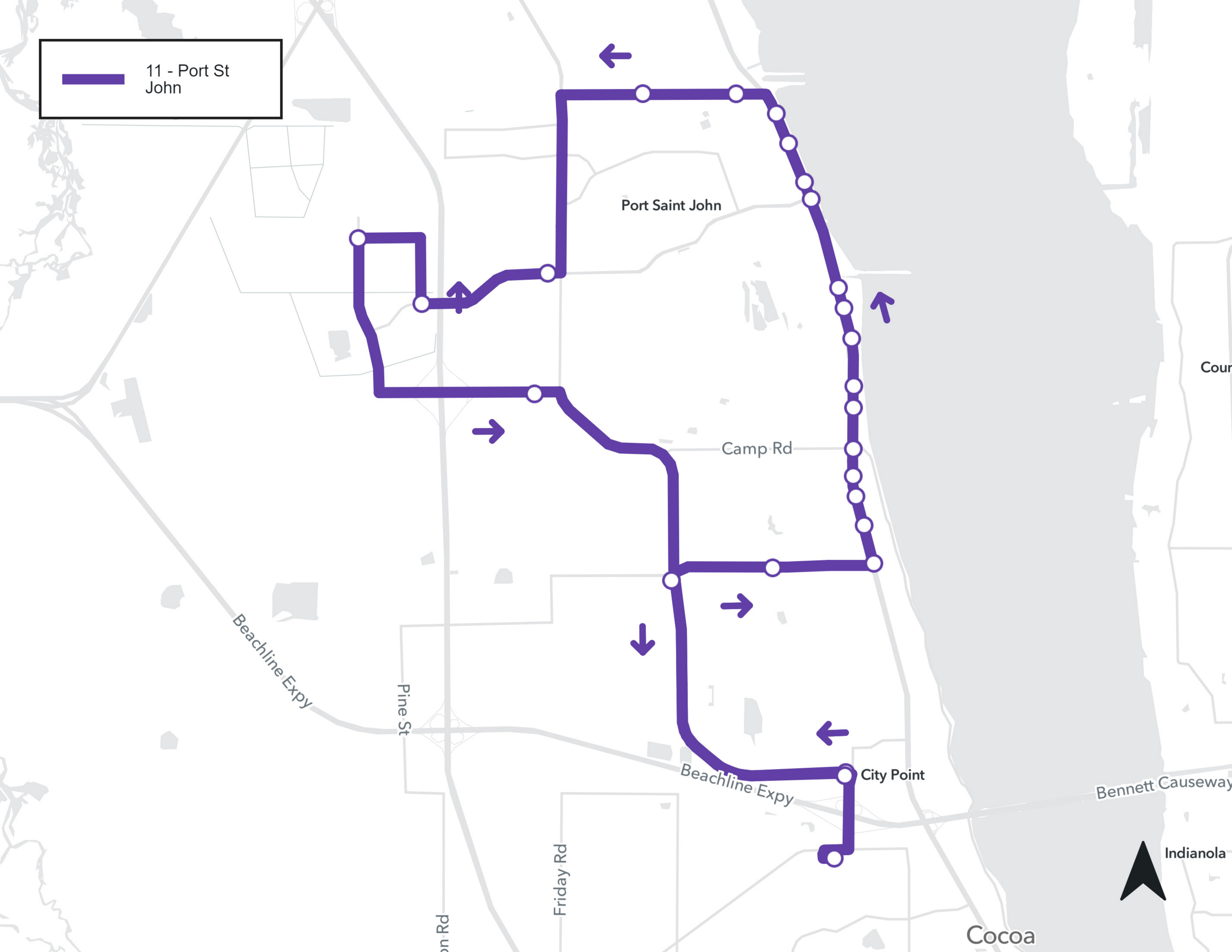





10 - Central
Titusville
Circulator

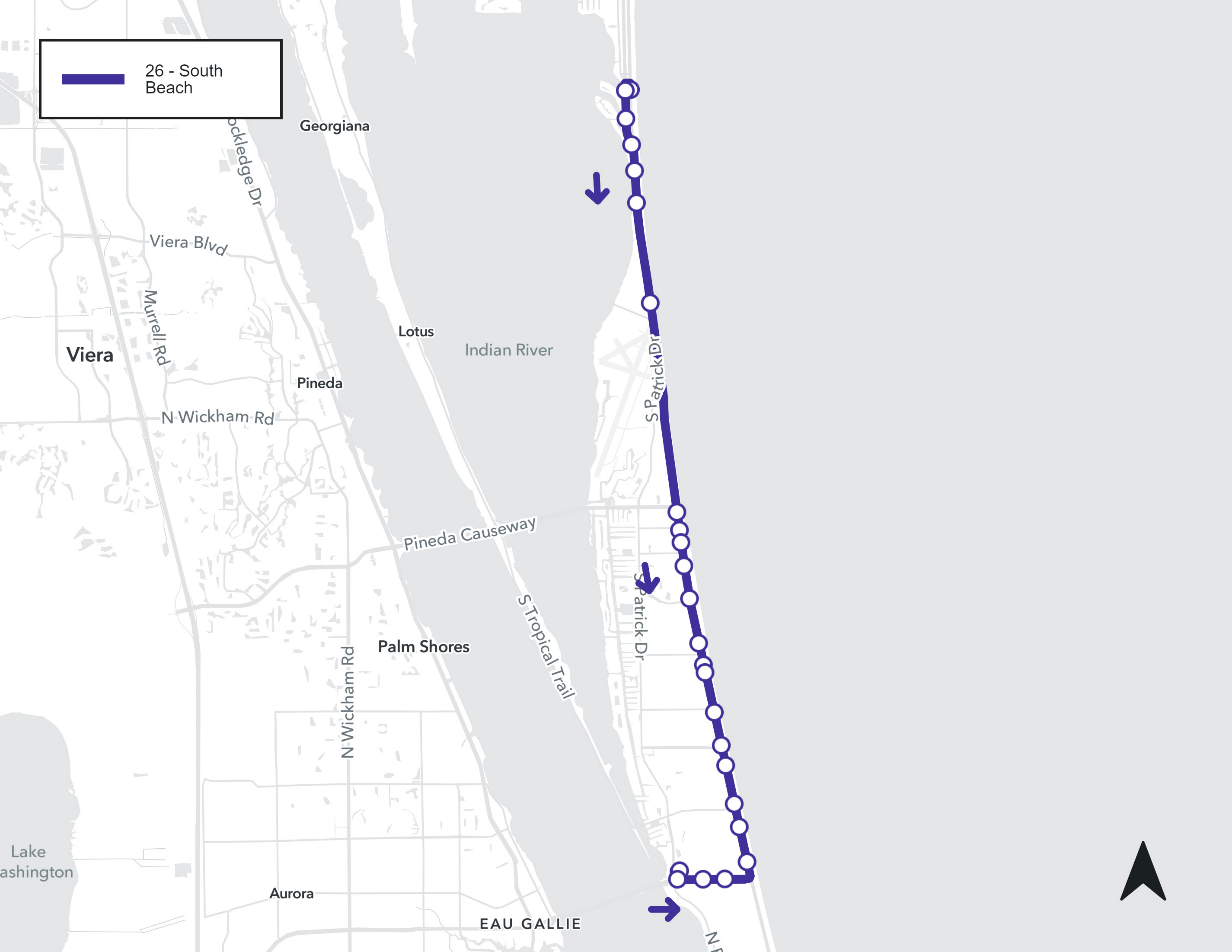


11 - Port St John





26 - South Beach



30 - South
Beach
Connector



Local Coordinating Board Agenda Item

March 22, 2021

Item IV. New Business

Section 4.03 Token Transit Presentation

Discussion:

Brevard County Transit Services has added a new Instant Mobile Ticketing app. Terry Jordan, Transit Planner, will give a presentation about the program and how to use it.

Requested Action:

No Action Requested

Attachments:

Token Transit

NO CASH NO CONTACT

Instant Mobile Ticketing

321Transit.com/Ticket

A New Way to Ride

1. Buy passes
2. Activate pass when bus arrives
3. Show driver the ticket on your phone

Download Today!

321Transit



Powered by
 **Token Transit**



Local Coordinating Board Agenda Item

March 22, 2021

Item IV. New Business

Section 4.04 Member Jennifer Cleveland Request for Discussion

Discussion:

Local Coordinating Board Member, Jennifer Cleveland has asked to be placed on the agenda. Her e-mail is attached for Board reference.

Requested Action:

No Action Requested

Attachments:

Email

From: Lively, Cathy
To: [Barrett, Melisa L](#)
Subject: LCB Agenda
Date: Thursday, March 11, 2021 3:31:42 PM

-----Original Message-----

From: Jennifer Cleveland [<mailto:33jenc1@gmail.com>]

Sent: Monday, January 25, 2021 8:00 AM

To: Lively, Cathy

Subject: Next meeting

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hi Kathy, when is the next transportation disadvantaged meeting? I need to get it on my calendar so I can be sure to be there.

Also I'd like to put it on the agenda that we revisit the issues with customer service. It appears that nothing is changing.

Jennifer Cleveland

Local Coordinating Board Agenda Item

March 22, 2021

Item V. Member Reports

Discussion:

If any Local Coordinating Board Member would like to make an announcement, or ask if the Local Coordinating Board would address an item at the next meeting.

Requested Action:

No Action Requested

Attachments:

None

Local Coordinating Board Agenda Item

March 22, 2021

Item VI. Public Comment

Discussion:

Discussion open for comments from the public

Requested Action:

No Action Requested

Attachments:

None

Local Coordinating Board Agenda Item

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Item VII. Adjournment

Discussion:

Requested Action:

Attachments:

None